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ABSTRACT

The primary goal of the ninth and tenth grade segment of the Ohio Career Development Model is to provide experience related to career areas chosen for exploration by the student and emphasizing individualized activities. One activity is suggested for each of the 15 USOE occupational clusters. For each of these activities the developmental objective, related behavioral objectives, preactivity, activity, and postactivity are outlined. A sample application form for a career exploration activity is appended. (BP)

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CURRICULUM GUIDE

K-12

CAREER EXPLORATION

CAREER EDUCATION

willoughby-eastlake school district

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CAREER EXPLORATION

CURRICULUM GUIDE

SEPTEMBER 1974

PREPARED BY
WILLOUGHBY-EASTLAKE SCHOOL DISTRICT
CAREER EDUCATION PROGRAM
301 East 293rd Street
Willowick, Ohio 44094

FOREWARD

The Career Exploration Program within the Willoughby-Eastlake School District presently functions at the ninth and tenth grade levels at Kennedy, Eastlake, and Willowick Junior High Schools, and North High School. The program at these schools operates at the ninth and tenth grade level. The tenth grade program operates exclusively at North High School. Three Career Exploration Coordinators share the responsibilities for their respective ninth grade graduate students at the tenth grade level at North High School.

The Career Exploration Program seeks to provide a longitudinal on-the-job work experience in a career education cluster area for students who are considering pursuing careers in a specific cluster. In order to achieve integration of the high school content area programs into the experience, this manual suggests activities which will enable content area teachers to do so.

The Career Exploration Curriculum Guide will be distributed to target teachers and counselors at North High School. These teachers will act as sponsoring teachers for career exploration students and they will work very closely with the Career Exploration Coordinators and the student's counselor.

The first group of target teachers and counselors will be assigned to the three respective career exploration coordinators for a target thrust period of nine weeks which will commence immediately.

The assignments are as follows:

Career Exploration Coordinator: Tom Daniels

Target Counselor: Joseph Topoly

Target Teachers: Barbara Spinner - Mathematics

Bruce Taggart - English

Career Exploration Coordinator: George Spinner

Target Counselor: Joseph Topoly

Target Teachers: Dave Cody - Art

Ray Smith - Social Studies

Bob Jamison - Vocational

Career Exploration Coordinator: Nelson Freeland

Target Counselor: Joseph Topoly

Target Teachers: Marilyn Decker - Home Economics

Jim Pickman - Industrial Arts

Walter Reik - Music

The target group of teachers and the target counselor will function closely together and attempt to resolve difficulties which may result in class attendance, scheduling, transportation, make-up work, etc., by mutually cooperating and supporting individual student career exploration activities.

At the conclusion of the nine-week period a frequency count will be made regarding the number of career exploration activities, their duration, and effect upon students. An instrument will be devised and presented to the students for completion, they will be tabulated, and a report of the results will be made by the Career Exploration Committee at the conclusion of the nine-week period.

Upon review with the central administration and the North High School administrators of the results of a nine-week target period, each teacher and counselor will make recommendations as to specific fellow educators at North High School who potentially could act as members of the next nine-week target population.

Through this pyramidic effort, it is anticipated that the entire faculty can be involved in the Career Exploration Program effectively by the conclusion of June 1976.

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Application for Career Exploration

INTRODUCTION

Career Education is defined by the Ohio State Department of Education as a program which endeavors, through the regular curriculum, to provide all youth in the school with motivation toward the world of work, orientation to the many job opportunities available, and exploration of occupations consistent with individual interests and abilities which help youth benefit from and plan for pre-professional instruction or vocational education.

This curriculum guide has been prepared by the Willoughby-Eastlake Career Education Component Committee. The activities described herein have been successively implemented by teachers in the Willoughby-Eastlake school system. As new activities are designed the Component Committee will expand this manual and include those practices which have been found to be successful.

The intention of the committee is not that every student participate in the activities suggested or that every teacher utilize them. The activities are presented with the hope that they may stimulate you, the teacher, in developing interesting and productive Career Education experiences for your students. The role of the committee is to facilitate career-related activities and disseminate information to fellow educators thru this guide.

CAREER EXPLORATION

The Ohio Career Development Model at the 9th and 10th grade level, career exploration, states that students are to experience "on the job" exploration of occupations. These experiences are to aid the student in the vocational decision-making process.

The primary goal is to provide experience related to career areas chosen for exploration by the student with emphasis on individualized activities.

The following activities are strategies to provide the student with successful exploration of occupational interests. Within each strategy a developmental objective, related behavioral objectives, pre-activity, activity, and post-activity is stated.

The developmental objective states the overall purpose of the exploration activity while the related behavioral objectives are the attempts at reaching the overall purpose. The behavioral objectives reflect the need for hands-on experiences and in-depth research of a specific career area chosen by the student. Students explore occupations within the chosen area with particular attention related to their own needs, interests, and abilities.

As pre- and post activities to the actual career exploration activity a meeting in cooperation with the career coordinator, guidance counselor, and cooperating teachers is scheduled to plan and to evaluate the career experience.

THE FIFTEEN U.S.O.E. JOB CLUSTERS

Agri-Business and Natural Resources

Environment

Health

Marine Science

Communications and Media

Business and Office

Marketing and Distribution

Public Service

Transportation

Personal Service

Consumer and Homemaking Education

Hospitality and Recreation

Fine Arts and Humanities

Manufacturing

Construction

CLUSTER AGRI-BUSINESS AND NATURAL RESOURCES

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Agri-Business and Natural Resources.

RELATED BEHAVIORAL OBJECTIVES:

1. The student will explore the Agri-Business and Natural Resources Cluster by actual hands-on experiences.
2. The student will research, in-depth specific job titles in the cluster of Agri-Business and Natural Resources.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor, and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY: The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

CLUSTER ENVIRONMENT

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Environment

RELATED BEHAVIORAL OBJECTIVES: The student will explore the Environmental Cluster by actual hands-on experiences.

The student will research, in-depth, specific job titles in the cluster of Environment.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor, and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY: The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

CLUSTER HEALTH OCCUPATIONS

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Health Occupations.

RELATED BEHAVIORAL OBJECTIVES:

1. The student will explore the Health Occupational Cluster by actual hands-on experiences.
2. The student will research in-depth, specific job titles in the cluster of Health Occupations.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor, and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY: The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

CLUSTER MARINE SCIENCE

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Marine Science.

RELATED BEHAVIORAL OBJECTIVES:

1. The student will explore the Marine Science Cluster by actual hands-on experiences.
2. The student will research, in-depth, specific job titles in the cluster of Marine Science.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor, and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY: The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

CLUSTER COMMUNICATION AND MEDIA

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Communication and Media

RELATED BEHAVIORAL OBJECTIVES:

1. The student will explore the Communication and Media Cluster by actual hands-on experiences.
2. The student will research, in-depth, specific job titles in the cluster of Communication and Media.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor, and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY: The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

CLUSTER BUSINESS AND OFFICE EDUCATION

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Business and Office Education.

RELATED BEHAVIORAL OBJECTIVES:

1. The student will explore the Business and Office Education Cluster by actual hands-on experiences.
2. The student will research, in-depth, specific job titles in the cluster of Business and Office Education.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor, and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY: The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

CLUSTER MARKETING AND DISTRIBUTION

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Marketing and Distribution.

RELATED BEHAVIORAL OBJECTIVES:

1. The student will explore the Marketing and Distribution Cluster by actual hands-on experiences.
2. The student will research, in-depth, specific job titles in the cluster of Marketing and Distribution.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor, and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY: The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

CLUSTER PUBLIC SERVICE

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Public Service.

RELATED BEHAVIORAL OBJECTIVES:

1. The student will explore the Public Service Cluster by actual hands-on experiences.
2. The student will research, in-depth, specific job titles in the cluster of Public Service.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor, and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY: The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

CLUSTER TRANSPORTATION

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Transportation.

RELATED BEHAVIORAL OBJECTIVES: 1. The student will explore the Transportation Cluster by actual hands-on experiences.

2. The student will research, in-depth, specific job titles in the cluster of Transportation.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor, and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY: The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

CLUSTER PERSONAL SERVICE

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Personal Service.

RELATED BEHAVIORAL OBJECTIVES:

1. The student will explore the Personal Service Cluster by actual hands-on experiences.
2. The student will research, in-depth, specific job titles in the cluster of Personal Service.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor, and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY: The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

CLUSTER CONSUMER AND HOME ECONOMICS

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Consumer and Home Economics.

RELATED BEHAVIORAL OBJECTIVES:

1. The student will explore the Consumer and Home Economics Cluster by actual hands-on experiences.
2. The student will research in-depth, specific job titles in the cluster Consumer and Home Economics.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor, and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY. The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

CLUSTER HOSPITALITY AND RECREATION

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Hospitality and Recreation.

RELATED BEHAVIORAL OBJECTIVES:

1. The student will explore the Hospitality and Recreation Cluster by actual hands-on experiences.
2. The student will research, in-depth, specific job titles in the cluster of Hospitality and Recreation.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY: The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

CLUSTER FINE ARTS AND HUMANITIES

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Fine Arts and Humanities.

RELATED BEHAVIORAL OBJECTIVES:

1. The student will explore the Fine Arts and Humanities Cluster by actual hand-on experiences.
2. The student will research, in-depth, specific job titles in the cluster of Fine Arts and Humanities.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor, and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY: The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

CLUSTER MANUFACTURING

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Manufacturing.

RELATED BEHAVIORAL OBJECTIVES:

1. The student will explore the Manufacturing Cluster by actual hands-on experiences.
2. The student will research, in-depth, specific job titles in the cluster of Manufacturing.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor, and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY: The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

CLUSTER CONSTRUCTION

DEVELOPMENTAL OBJECTIVE: The student will experience occupational opportunities in the U.S.O.E. job cluster - Construction.

RELATED BEHAVIORAL OBJECTIVES:

1. The student will explore the Construction Cluster by actual hands-on experiences.
2. The student will research, in-depth, specific job titles in the cluster of Construction.

PRE-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor, and cooperating teacher(s) to plan and research the student(s) career exploration strategy.

ACTIVITY: The student will spend enough time on the job to aid the student in occupational decision making.

POST-ACTIVITY: Meet in cooperation with career coordinator, guidance counselor and cooperating teacher(s) to evaluate the student's total career experiences.

APPLICATION FOR CAREER EXPLORATION

STUDENT'NAME _____
LAST FIRST

SCHOOL _____ GRADE 9( ) 10 ( )

CAREER AREA _____ HOMEROOM NO. ____

DATE OF CAREER EXPLORATION _____

TIME OF DAY FROM _____ TO _____

CAREER EDUCATION COORDINATORS NAME _____

DIRECTIONS: For each career exploration experience you must have the signature of your guidance counselor, a sponsoring teacher, and classroom teachers. Return this form to your CAREER EDUCATION COORDINATOR for final approval.

Guidance Counselor _____

Sponsoring Teacher _____

Homeroom Teacher _____

English _____

Social Studies _____

Science _____

Math _____

Phys. Ed./Health _____

Home Arts/Ind. Arts _____

Art/Music _____

Study Hall _____

_____ _____

RETURN THIS FORM AT LEAST THREE (3) DAYS BEFORE EXPLORATION EXPERIENCE

- -

To be filled out by career education coordinator.

On the job experience at _____
Company Name

Approved _____